

Junior Academy – Christian Academy of Indiana 2012-2013 Schedule of Tuition and Fees

REGISTRATION FEE:

A **non-refundable** fee of \$100 must accompany each application. This is required for new and returning students in order to put your child on the enrollment list.

TUITION RATES:

| Program | Rate |
|------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| Full-day Program (year-round) Three- and Four-year-olds | \$ 123 per week |
| Half-day Program (school year) Three-year-olds (Tuesday/Thursday) Four-year-olds (Monday/Wednesday/Friday) | \$ 1,050 school year \$ 1,550 school year |

TUITION POLICY:

Full-day Program

- Tuition is due on the first day of each week in which your child is scheduled to attend.
- Tuition that becomes two weeks past due will subject the student to being withheld from attending school.
- An after-hour fee of \$1.00/minute per student will be charged beginning at 6:01 p.m.
- Because tuition is calculated on an annual basis, no adjustments will be made for unscheduled closures.
- Full-day classes do not meet the week of Christmas. After six months of enrollment, families may opt to choose one additional week of vacation each year at no charge in which child does not attend. The vacation week must run Monday through Friday, and a two-week written notice is required.
- A \$25 returned check fee will be charged on all returned checks.

Part-day Program

- Tuition may be paid in full by June 15 or by monthly payments via electronic bank transfer, to FACTS Tuition Management. The annual fee for this service is \$38.
- Because tuition is calculated on an annual basis, no adjustments will be made for unscheduled closures.
- Tuition that becomes **two months past due** will subject the student to being withheld from attending school.
- Withdrawals after June 1 but prior to the start of school are subject to the following financial obligation: After June 1 – one month's tuition is due; after July 1 - two-months' tuition is due; after August 1 and prior to the beginning of school – three months' tuition is due.
- One year's tuition is due if a student withdraws after the beginning of the school year because the hiring of teachers and staff and the ordering of classroom materials are based upon anticipated enrollment. Parents will be expected to honor their full year's commitment to the school. Requests for exceptions must be addressed to the Chief Financial Officer, in writing, and will only be considered in extreme circumstances (such as the death of a parent).
- A \$25 returned check fee will be charged on all returned checks.

CONTACT INFORMATION:

Enrollment and Financial Questions—Call the Business Office at 812-944-6200 ext. 5002.